

The Kubota Fund
Application Guideline for Grant FY 2017 / 2018

Founder: Yutaka Kubota (Founder & former Chairman of Nippon Koei Co., Ltd.)
Trustee: Mizuho Trust & Banking Co., Ltd.
Authorized by: Ministry of Foreign Affairs, Japan, 1984

The Kubota Fund is based upon Mr. Kubota's conviction that economic development and social stability of developing countries are ultimately produced by engineers' self-esteem and self-reliance for which the training of engineers is crucial. The Fund presents grant for trainees and students from developing countries who belong to study or training program(s) provided by private enterprises or research/educational institutes located in Japan.

The Fund invites applications for grants for FY 2017 / 2018 on the following terms:

1. Qualifications:

- a. Applicant must be a national of developing country or born & raised at a developing region; its annual GDP per capita must be less than US\$7,000.⁻¹.
- b. Applicant should belong to a business enterprise, research/educational institute located in Japan.
- c. Applicant must be (or will have to be) pursuing academic degree(s)/conducting research project(s) on a specific engineering development theme (preferably civil, electrical, agricultural engineering, environment, energy or development economics).
- d. Applicant should be recommended by the personnel of the organization to which the applicant belong, such as his/her managerial supervisor(s) and/or academic advisor(s).

2. Number of grantees and period of grant:

- a. The number of grantees will be 12, including those who awarded renewed grant.
- b. The period of each grant is one year.
- c. The renewal of another one year of grant will be subject to qualifications.
※ The grant will not be extended automatically. It is indispensable, if you try continuing your grantee status, to reapply to the Fund for the next fiscal year.

¹ Based upon the newest data provided by IMF, "World Economic Outlook Database"

3. Amount of grant:

From Yen 80,000.- to Yen120,000.- per month.

(The amount of grant and number of grantees are annually reviewed and determined by the Management Committee of the Fund.)

4. Application:

The applicant who wishes applying for the grant is requested to submit the documents listed below. Registration of an application is considered to be effective only when all the documents needed have reached the secretarial office of the Fund.

(1) “Grant Application”

(Download from the website: <http://www.kubota-fund.org>)

Submit the document by E-mail (kubota-fund@bx.n-koei.co.jp).

And also submit a signed original application document with your photograph by mail.

(2) “Letter of Recommendation”

(Download from the website: <http://www.kubota-fund.org>)

(3) “Certificate” which shows that the applicant belongs to a specific enterprise or research/educational institute located in Japan, for the period of grant payment.

※ The grantee enrolled from the fiscal year 2016/17, please send a copy of qualification letter from the Fund.

(4) “Transcript of Bachelor or Master Course (for the final year)” of the college/university/graduate school in your home country or previous institute.

※ Current technical college students and undergraduate students are exempted from (4).

Applications should be addressed to:

The Secretarial Office for the Management Committee The Kubota Fund c/o Nippon Koei Co., Ltd. 1-14-6 Kudan-kita, Chiyoda-ku, Tokyo 102-8539, JAPAN E-mail: kubota-fund@bx.n-koei.co.jp
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5. Closing date for applications:

January 20, 2017. (Postmarked on January 20, 2017 is valid)

6. Selection:

The Management Committee will make a decision on the recommendation announced by the Selection Committee after the examination.

7. Notice of selection:

Notice of the result of the selection will be given, in written form, to the applicants by the end of March 2017 via the enterprise or research/educational institute to which the applicant belongs.

8. Payment of grant amounts:

- a) Grant amounts for the period from April 2017 to September 2017 will be paid in July 2017.
- b) Grant amounts for the period from October 2017 to March 2018 will be paid in January 2018.
- c) If the period of the grant is less than six months, payment will be divided by monthly installments, to be paid at the above mentioned dates.
- d) Grant amounts will be remitted to the account designated by the grantee.
- e) The period of the grant is within the validity of the grantee's stay permit or visa.

9. Termination of grant:

If a grantee is disqualified in accordance with the guidelines of the Fund, the grant will be terminated. Should false representation be found on the Grant Application, the applicant is obliged to refund the grant even if it has already been spent.

10. Report on training or study:

Grantees are required to submit reports on their training or study every six months, during the period in which they are receiving the grant.

11. Contact Us

If you have any question about this "Guidelines for Application for Grants FY 2017 / 2018", please contact us.

The Secretarial Office for the Managing Committee The Kubota Fund c/o Nippon Koei Co., Ltd.
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This "Guidelines for Application for Grants FY 2017 / 2018" is subject to the terms and conditions expressed in the Japanese guideline of The Kubota Fund.